

***St Mary MacKillop School
Wallaroo***



**School Board
Annual General Meeting
Tuesday 21st March, 2023**



St Mary MacKillop School

2023 Annual General Meeting

Tuesday, 21st March 2023 at 7.00pm

AGENDA

Welcome

Chair – Lauren Donnellan

Acknowledgement of Country

All

Prayer

All

Apologies:

Louise and Clayton Story; Kylie Depledge

Present:

Michelle Miller, Lauren Donnellan, Katie Crawford, Francesca Tully, Emily Donnell, Julia Hammill

Minutes of 2022 Annual General Meeting

Business Arising:

School Board Reports as tabled:

Chairperson

Lauren Donnellan

Principal

Michelle Miller

Finance Report

Julia Hammill / Katie Crawford

- **St Mary MacKillop School**
 - Finance Report 2022 Year
 - Balance Sheet (2022)
 - R&E Report (2022)
- **Parents & Friends Association**
 - **Audit Opinion Report**

Catholic Identity & Mission

Francesca Tully

Outside School Hours Care/Vacation Care

Lisa Cooper

Work, Health & Safety (WHS)

Emily Donnell

Parents & Friends Committee

Michelle Miller

Middle School

Lisa Caffyn

Appointing School Board members

Concluding tenure:

Lauren Donnellan

Nominees parent reps:

Don Duncan

Richard Crosby

Tristan Graham

Lauren Tetlow

Laura Bald

REC:

Francesca Tully

Staff rep:

Amie Price

P & F rep:

Sarah Clifford

Any Other Business:

Strategic Plan (Michelle)

Closing prayer: All

Meeting closed:

Supper

School Board meet briefly and then join everyone for supper

St Mary MacKillop School AGM 2021/22 Minutes



AGM Date: Monday, 7 April, 2022

Opened: 7:00pm

Chair: Lauren Donnellan (Vice)

Minutes: Julia Agnew

Present: Fr Matthew Newmann, Michelle Miller, Lauren Donnellan, Jane Owen, Julia Agnew, Karen Westlake, Alison Ryan, Lisa Hanson, Francesca Tully, George Hamra, Bernadette Thomson, Lisa Hawson, Tristan Graham, Debbie Venning, Katie Crawford, Dani Chapman, Chloe Bacher, Agatka Murphy, Hayley Moffat

Apologies: Heather Griffiths, Lisa Cooper, Lisa Murphy, Lisa Caffyn, Sheridan Bonney, Hannah Cotter, Damien and Nicola Adams, Clayton and Louise Story, Sarah and Richard Crosby, Kylie and Ricky Depledge, Skyanne Jansen, Kayla and Colin Marchetto, Chloe Raymond, Angus Gummow, Kelly Richardson, John Iveson, Annette Morphet, Masha Sudareva, Mel Harris, Margaret Wyatt

Michelle welcomed guests to the AGM.

Acknowledgement of Country:

Read by all.

Prayer:

Presented by Michelle Miller. Read by all.

Previous Minutes:

The minutes of the previous 2020/21 AGM meeting were read. Moved: Jane Owen. Seconded: Lisa Hawson.

Nil business arising from the previous 2020/21 minutes.

Reports were read and tabled including:

Chairperson of the School Board

No report provided on this occasion. Chairperson, Karen Miers resigned end 2021.

Principal

Michelle presented and tabled her report including key points:

- Theme for year across Diocese "Come and Stay"
- Year of history with construction of 7-9 secondary facility and associated planning, preparation, and staffing appointments. August 2021 marked the handover of new facility. Officially opened in 2022.
- Following key areas of focus:
 - **Catholic Identity** (Staff Retreat Day; Feast Days celebrated)
 - **Teaching and Learning** (Continued focus on student driven learning; regular reporting and sharing; successful Learning Expo (students lead conferences sharing learning to parents/caregivers); staff professional learning; class learning activities; and school concert in Term 3, made successful by the hard work and support of staff and parents)
 - **Pastoral Care & Community** (4-7 Choir participation at annual CSMF; involvement in community events including Kernewek Lowender and Anzac Service; Mini Macs Playgroup continues to thrive, managed well by co-ordinator Felicity Schulz especially adapting to COVID-19 restrictions during the year)
 - **Operations & Management** (Importance of WHS requirements to ensure safe school in every aspect; thanks to Karen Westlake for WHS co-ordination and handover to Emily Donnell; child safety is paramount and underpins policies, practices, and curriculum; induction and screening processes for volunteers and contactors; construction of 7-9 secondary facility completed mid-year, space used from Term 4 onwards)

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- **Enrolments** (Commenced the year with 176 students and maintained this enrolment figure throughout the year despite student movements; increased to a seventh classroom; double graduations and celebrations for year 6 and 7 students with move of Year 7 away from primary schools in South Australia; 7% of enrolments identify as ATSI; significant rise of Funded Students with Disability from 27% of enrolments in 2020 to 38% of enrolments in 2021)
- **Student Attendance** (Impacted again by COVID-19, school closures, online learning at home; families stayed connected to the school; thanks to staff for continued communication with families)
- **Staffing** (thanks to Fr Matthew Newman for assisting with spiritual dimension and faith formation of staff, students and families and many hours of volunteering and mentoring; teaching staff hold a range of qualifications; welcomed two teaching staff and three OSHC staff; farewellled four staff at end of 2021)
- **Additional Learning Programmes** (Students supported by additional programmes including Quicksmart Maths, reading groups, Numeracy groups, individual and small group work; 'What's the Buzz' and Funastics support student wellbeing)
- **Assessment & Reporting** (Early Years Assessments conducted; Years 3, 5 and 7 NAPLAN online assessments; Years 2-7 participation in PAT testing (reading and maths); written semester reports for Term 2 and 4)
- **Funding & Finance** (Sources of funding and grant income)
- **School Board and Sub-Committees for 2021** (Thanks to all members under guidance of Chair, Karen Miers)
- **P&F Committee for 2021** (Significant fundraising and community building; committed and impressive group; school donation enables equal access of resources to benefit all students; 2021 Community and School award winners)
- **Development Plans** (Strategies to address ongoing improvement of school guided by the Strategic Plan 2020-21, Diocesan Plan, CESA Strategic Plan, Living Learning Leading Framework for Catholic Schools, CESA Balanced Scorecard, Financial Plan)
- **Summary of Achieved Goals for 2021** (Completion of 7-9 secondary building project; continued work with student agency and general capabilities; staff professional development opportunities and appointments; began work with Clarity mid-year; school fee reduction commitment from SACCS for affordable Catholic education for all)
- **Final Offerings of Thanks**

Michelle moved her report to be true and accurate. Accepted: Fr Matthew Newman. Seconded: Lisa Hanson.

Audited Financial Report - School

Julia presented the 2021 *General Finance* report (awaiting finalisation of audit report), including key points of:

- KPMG, CESA system-wide auditor, in second year of 2-year term
- Anticipated surplus of \$351K for the 2021 school financial year
- 7-9 Building Project budget of \$2.618M, self-funded by \$1.75M loan and \$868 from cash reserves
- Expensed \$34K on ICT equipment (iPads, upgrading desktops and laptops for staff, upgrading ICT infrastructure for improved wi-fi and installation of Unified Communications (new phone system)
- Expensed \$53K on F&E for classrooms and office furniture, student storage bag racks, outdoor furniture, defibrillator, flagpoles, UC hardware, nature play space upkeep

Julia asked that the *General Finance* Report be accepted. Accepted: Francesca Tully.

Catholic Identity & Mission (Bernie Thomson)

Berne presented her report, including:

- Community spirituality and intention for 2021 'Hospitality of Heart - Come and Stay'!
- Implementation of re-designed strategies for the Crossways RE Curriculum to reflect today society
- Connection with Diocese, Parish, and Community
- Celebrations including CEW; 200 Years of Catholic Education; participation in ANZAC Day and Remembrance Day services
- Prayerful communal gatherings; whole school masses; Holy Week; Graduations

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- Social Justice activities in support of St Vincent De Paul, Caritas, Catholic Mission
- Bernie tabled her report. Moved: Agatka Murphy. Seconded: Debbie Venning

OSHC/Vacation Care (Lisa Cooper)

Michelle tabled the OSHC/Vacation Care report on Lisa Cooper's behalf. Moved: Tristan Graham. Seconded: Francesca Tully.

WH&S (Karen Westlake)

Karen tabled the WH&S report on behalf of Emily Donnell, including key points:

- Welcomed Emily Donnell as WHS Co-ordinator during 2021
- Continued impact on WHS requirements and procedures due to the COVID-19 pandemic
- Inductions completed for staff, volunteers, and contractors; four volunteer induction sessions facilitated by Michelle Miller
- Emergency Drills held (alternate Evacuation and Lock-in each term) and evacuation maps updated to include the new 7-9 secondary facility
- Completion of Risk Assessments
- Workplace Safety Inspections conducted twice-yearly

Karen moved the WH&S report be accepted. Seconded: Lisa Hawson.

P&F

Debbie Venning tabled the P&F report, including key points:

- Funds of \$18K raised during 2021
- School lunches continue to be main fundraiser

Debbie moved her report be accepted. Seconded: Bernadette Thomson

Election of School Board

Three parent reps are concluding tenure with the Board, John Iveson (6-year tenure), Lisa Hawson (2-year tenure) and Karen Miers (6-year tenure). We thank them for their time on the Board.

Nomination received for Debbie Venning. Debbie was present and accepted the nomination. Nominations received for Margaret Wyatt and Melissa Harris. Although not present at the AGM they have confirmed willing to accept nomination.

All nominations accepted to the School Board.

Bernadette Thomson is concluding her role on the School Board. Sheridan Bonney will be joining as her role of APRIM in 2022.

Closing Prayer: All

Blessing: Fr Matthew Newman

Meeting closed: 8:03pm



St Mary MacKillop School

2023 Annual General Meeting

Tuesday 21st March, 7.00pm

PRINCIPAL'S REPORT

The 2022 school year was once again another outstanding year in the history of our school; a year to be proud of and celebrated.

We began the year with the uncertainty of the COVID-19 pandemic strongly affecting people everywhere. Efforts to reduce the spread of infection meant that there was a staggered beginning to the school year with students in Reception and Year 7 being the only ones on site with staff for the first two weeks of the year. Students in remaining year levels joined us from Week 3 onwards. Remote or home learning was provided for students at home. COVID-19 continued to affect students and their families and staff all throughout 2022 with many affected by illness and close contact absenteeism.

The effects of the COVID pandemic did not dampen many exciting changes that took place over the course of the year with the most notable being the celebration of the blessing and opening of our newest facility - the Sacred Heart Centre. Special guests included: Bishop Karol Kulczycki (Port Pirie Diocese), Sr Shirley O'Loghlen (RSJ), Sr Christine Schwerdt (RSJ), Mrs Nichii Mardon (Director Catholic Education Port Pirie), Lisa Weetra, (local Nharangga representative), Mr Denis Ralph (SACCS Chair), Mrs Margaret Pope (Copper Coast Council). Many parents and friends joined us as well for the occasion. The weather was kind, and we enjoyed a special morning tea and treats following the formal blessing and opening.

Under the guidance of our Middle School Leader, Lisa Caffyn staff continued to work on making our middle school vision and pedagogy a reality: refining and appointing further staff for our secondary school, and developing policies and procedures. There was much accomplished finishing off the facilities, ordering equipment and resources, developing curriculum; and we will continue to improve our secondary school facility and curriculum offerings over the coming years.

The staff and students at our secondary school: Years 7 and 8, created and formed history together:

Staff: Lisa Caffyn (Middle School Leader/Years 7-8 teacher), Sheridan Bonney (APRIM/Years 7-8 teacher), Masha Sudareva (Years 7-8 teacher), Sue Wharton (Education Support Officer).

Year 7 students: Ashton Blokpoel, Tyrell Costello, Chelsea Crawford, Mia Dunstan, Emilie Malone-Hosking, Bethany Nelson, Max Read, Blake Walkley, Hudson White.

Year 8 students: Tyrell Costello, Daniel Gamble, Lachlan Nash.

Each year we have a theme across all of the schools in the Port Pirie Diocese. This year the theme was about being open, accepting and welcoming to all, just as Jesus was. The theme of "Who Is My Neighbour?" permeated all areas of our community life throughout the year. We reflected on the neighbours close to us every day - here at school and at home, and our neighbours who are physically further away in other towns, cities, states, and countries. The theme extended into our "Nemo's Neighbours" Dance Concert as well. These words, "Who Is My Neighbour?", kept us focused throughout the year to our school vision to invite others to encounter the love of God and we do this by being good neighbours to each other.

As well as our high expectations of student in their learning and their efforts in Reading, Spelling, Writing, Maths, Religious Education, The Arts, Science, Italian, HASS, Technology, Health, and PE, we also enjoyed highlights such as:

- celebrating the feast days of our patron saints - St Joseph and St Mary MacKillop
- our very successful sports day – one of the biggest community events of our year
- many and varied sporting and choir opportunities
- Catholic Education Week
- Science Week
- Nemo's Neighbours – Dance Concert
- gathering donations for the Vinnies Winter and Christmas appeals
- hosting visitors and students for work experience
- Camps to the Narnu farm, Port Vincent, nearby towns of Kadina, Moonta
- Class excursions
- Water/Beach safety lessons for R-5

All events reflected everything that is so good about our school: strong relationships, courage, success, collaboration, excellence, fun, and commitment. We can be proud of all of these opportunities in a year and thankful for them.

With the transition of our school to Year 9 in 2023 and therefore, Year 9 being our graduation year level, this led to celebrating milestones somewhat differently as well. The milestone of finishing primary education with us at Year 6 was acknowledged and celebrated with Year 6 students. Throughout the year they were involved in leadership development opportunities, the Year 6 aquatics camp at Port Vincent, transition to secondary school, an 'end of our primary years' dinner and presentations at our whole school end of year Thanksgiving Mass.

Congratulations to the Year 6 class of 2022:

Kaira Armour, Harvie Bourke, Charlie Frost, Caitlin Iveson, Alley Joy, Brody Malone-Hosking, Anthony Marchetto, Austin Miller, Heath Richards, Johanna Sanders, Ari Schulz and Kaysha Treacy.

We wish these students well for their high school years.

Throughout the whole school year, students may earn points for their House. Students may receive House Points for going above and beyond what is usually expected in their application to their learning, effort and attitude in their learning, showing care for the environment that God has created for us, showing leadership, caring for others, showing respect and making the most of the opportunities offered to them. House points accumulated over this year resulted in MacKillop House receiving the School Spirit Award for 2022. Congratulations to the members of MacKillop House. Maybe 2023 will be the year for Joseph, Tappeiner or Woods!

I would like to take this opportunity to sincerely acknowledge and thank our staff team for their professionalism, enthusiasm, and willingness to go over and above what is required, all for the children in our school. Our school is blessed to have such a committed and professional team.

During the year and at the end of the year, we farewelled staff who contributed so much to our school in the roles they held for varying lengths of time. Thank you to:

Gary Whitford (just over 12 years as our IT coordinator);

Masha Sudareva (12 months Year 7/8 teacher);

Sheridan Bonney (12 months in the role of APRIM);

George Hamra (12 months year 3 teacher);

Hayley Moffatt (12 months specialist teacher);

Corey White (1 term 4/5 teacher).

We also farewelled Abbey Whitehead who is not leaving us but commenced maternity leave for 2023, we look forward to welcoming her back in the future.

Thank you to Gary, Sheridan, Masha, Abbey, George, Hayley, Corey for their contribution to our school. We wish you all the best for the future.

Fr Matthew Newman, our Parish Priest was with us for three years and in this time, he nurtured the faith formation of our students and their families and staff. Fr Matthew also helped with many school activities. Along with the Parish we farewelled Fr Matthew and he celebrated a special Farewell/Thank You Mass for us at the school.

We welcomed our new Parish Priest Fr Christopher Kowalczyk towards the end of June. We are enjoying getting to know Fr Chris.

To the members of the School Board, under the excellent guidance of our Chair Lauren Donnellan and Parents and Friends executive, under the guidance of Danielle Chapman as President, I offer my sincere thanks for the contributions made to our school community. We are indeed fortunate to have such hard-working parent groups. Thank you to the members who stepped down during the year or at the end of the year from these committees:

P & F: Danielle Chapman (President), Sam Iveson (Committee)
School Board: Mel Harris, Margaret Wyatt

The successful operation of these groups can, be attributed to the astute leadership of Danielle and Lauren (School Board Chairperson) and the committed members. Our school community has certainly been enriched through their involvement.

I would like to thank the students for the enthusiastic way they enter into school life. I am continually reminded of how blessed I am to work in an environment that is filled with such positive energy. It certainly makes this school such a special place to be.

We welcomed new families and staff to our “neighbourhood”, and we also farewelled and thanked those leaving our “neighbourhood”. We wish them all the very best for the future.

Let us be thankful for the year behind us and hopeful for the year ahead of us. I look forward to continuing to celebrate our faith, work hard, have fun and enjoy learning and life with you all in 2023.

Michelle Miller
Principal
St Mary MacKillop School, 2022



2023 Annual General Meeting

Tuesday 21st March, 7.00pm

CHAIRPERSON'S REPORT

Firstly, I would like to acknowledge the School Board Members for their commitment, passion and importantly, volunteering their time, to serve as invaluable Board Members this year.

So a huge thank you to:

Fr Matthew Newman (President -until June 2022)

Fr Chris Kowalczyk (President – commenced July 2022)

Michelle Miller -Executive Officer

Kerri Dent -Acting Executive Officer (Term 2-3)

Sheridan Bonney (APRIM)

Tristan Graham (Vice President)

Katie Crawford (Treasurer)

Julia Agnew (Secretary)

Jane Owen (Staff Representative)

Dani Chapman (P & F Representative)

Debbie Venning (Elected Parent Representative)

Melissa Harris (Elected Parent Representative)

Margaret Wyatt (Elected Parent Representative- resigned September 2022)

Lauren Tetlow (Nominated Replacement Parent Representative – commenced November 2022)

The board's role is to contribute to overseeing the school's overall strategic direction. Members have an important responsibility to strive for good school governance, so that school resources are used efficiently, and community expectations and the school's priorities, reflect the current needs of the students. Our current board members bring a whole range of expertise and knowledge to their role, enabling robust discussion and decision making, on behalf of the school community. It is imperative that the school community draw upon their elected parent representatives, to further support the school's direction for future success.

It is an honour to serve on the school board and a position of responsibility. It is also equally important to keep encouraging our families to consider representing their school community and express their interest in joining the School Board or nominating someone they feel would well fulfill this role.

I would also like to acknowledge and thank our committed and generous Parents and Friends Committee and all our volunteers. They support our school community, not only within the classroom and with assisting school staff, but also help organize and facilitate our school functions and fundraisers and run our popular Friday lunches. Your contributions do not go unrecognized, so thank you.

On behalf of the 2022 St Mary MacKillop School Board, I am honoured to be able to share with you the main highlights, achievements, and events of the year.

The school year commenced with some face to face and remote learning, as the COVID pandemic challenges continued. Once again, the staff ensured that each student's start to the school year was as seamless as possible, while focusing on connection and social and emotional wellbeing.

The Catholic school's diocesan theme for this year was 'Who is your Neighbour?' with the overall message of our theme focusing on how we can be more kind to those we meet around our school, at home and in our community.

This theme continued to reinstate throughout the year, even within our School Concert, Nemo's Neighbours. And what a spectacular concert it was.

In March we shared the blessing and opening of the 7-9 Scared Heart Centre. What an incredible celebration of the work involved to bring this asset to our school and community. We are thrilled to be able to offer a middle school option for students at St Mary MacKillop School and look forward to watching this learning facility grow.

A new Yellow House team, 'Joseph' was established, with the expansion of the school becoming R-9. MacKillop won Sport Day this year, with enjoyment being had by all, as it was a real buzz to be able get back to organizing a whole school event. The school community was again entertained by Fr Matthew's MC talents and as always, the day was one of the greatest highlights of the school year.

Students, parents, staff and parish were invited to contribute to the new School Strategic Plan for the next three years, 2022-2025.

The strategic plan outlines continuous development and improvements of our school in all areas. A survey was distributed for school community members to express their opinions and ideas about what is working well, what we need to keep doing and what we can improve on. Thank you to those who contributed.

In June we thanked and farewelled Fr. Matthew Newman for his three-year contribution to the Cooper Coast and Port Pirie Diocese and most favourably, as our Parish Priest. The school staff and board members attended an emotional farewell dinner to celebrate our time together and recognize Fr. Matthew's contributions. Fr Matthew was called to return to the Archdiocese of Adelaide and continues to stay connected with our school community, once again playing a role in this year's Nativity Play and surprising students on excursions. In August, we formally welcomed Fr. Chris Kowalczyk as our Parish Priest.

Each year the School Board take great pride in selecting a worthy recipient for the Rowan Ramsey Community Award to acknowledge a volunteer who has tirelessly supported the school. Katie Crawford's contributions were recognized and was this year's award recipient.

Katie has served on both the Parents and Friends Committee and School Board and volunteered countless hours over an eight-year period. Katie was presented with her award at the combined Parents and Friends and School Board end of year dinner celebration. Congratulations again Katie.

The end of year sought lots of time, energy, and enthusiasm into sourcing quality staff to fill available teaching positions for 2023. As Chairperson, I was fortunate to be part of this comprehensive process, to invest in the right applicants for our school. I congratulate those who were successful and welcome them to our vibrant school.

I look forward to another successful and rewarding 2023 for the St Mary MacKillop School Community

Lauren Donnellan
School Board Chairperson
St Mary MacKillop School, 2022



2023 Annual General Meeting

Tuesday 21st March, 7.00pm

CATHOLIC IDENTITY REPORT

Our Yearly Diocesan Theme: Who is my Neighbour?

Each year, we have a theme that is launched in our Port Pirie Diocese for schools to aspire to. This year, we explored the theme of 'Who is My Neighbour?' where we looked at being a good neighbour to ourselves and others, to those in our local community, and for those in our wider community. Staff did a fantastic job embedding this theme throughout daily prayer gatherings, the Religious Education curriculum and everyday life at school. Each class had a street sign named after a value supporting this theme helping to bring us together as our own neighbourhood.



A highlight was our Whole School Prayer Book, where every child in the school wrote a prayer relating to this theme and it was printed to be used for morning prayer, liturgies, staff meetings, newsletters to name a few.



Our Dance Concert, Nemo's Neighbours, was another example of how we were able to bring our theme to life in a creative way. The students did an outstanding job bringing the message of helping others to life through their acting, dancing and performing.



Sacraments and Celebrations

The beginning of the year saw us celebrating whole school events outside in front of our Sacred Heart Centre and in the MPLA. We started our year combining St Joseph's Day with a Whole School Mass outside where we launched our yearly theme and the Blessing of Candles for each Class, the Staff, Student Leaders, School Board and Members of our Community.

Our historic Blessing and Opening of the Sacred Heart Centre was one that will not go forgotten. We were honoured to have Bishop Karol and Fr Matthew Newman bless this spectacular building with the company of special guests and our whole school community. Students helped to make this day extra special with their liturgical dances, processions, readings, and an on-screen film clip displaying the highlights of our building from our Year 7 and 8 students.

Lent and Holy Week is always a special time of year for not only our school, however, our catholic tradition and faith. Classes took part in performing re-enactments, songs, plays and liturgies to remember what Jesus went through out of his love for us to bring Eternal Life.



We were grateful to our Year 7 and 8 students for cooking pancakes for the entire school and helping to raise money for the catholic charity, Caritas, throughout Term 1.



Term 2 was a time for farewells. We said goodbye to both Fr Matthew through a Mass where prayers and memories were shared. The impact Fr Matthew had on our school was evident in many ways which transpired throughout the entirety of the thanksgiving celebration.

We celebrated fourteen years of service for Gary Whitford at a liturgy held in the MPLA with the whole school. An outstanding number of years and hard work dedicated to the IT department of our school. Our appreciation for Gary's work will not be forgotten.

Our spectacular Winter Appeal was run by our Junior Primary Classes with a film clip promoting the importance of donating warm clothes and goods. All proceeds went to the St Vincent de Paul Society to give to those in need in our local community. Our Student Leaders re-enacted the story of Frederic Ozanam and how he came to be the founder of the St Vincent de Paul Society.



We welcomed Fr Chris to our community at the start of Term 3. It was very fitting to welcome Fr Chris on the same day as our St Mary MacKillop Feast Day Mass. Fr Chris shared his musical talents and remembered a very special saint who dedicated her life to education and our Josephite schools.



Class Masses returned in the Kadina Church throughout this term, which was a nice way to reconnect with one of our local churches.

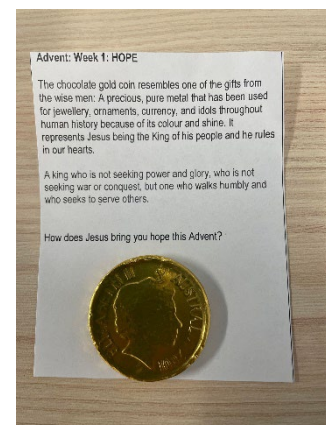


Our Year 2, 2/3 and 3 classes ran a campaign promoting Catholic Mission via a coin mosaic fundraiser. An incredible \$600 was raised for those around the world in need.

Finally, we were welcomed back to our Star of the Sea Parish Church in Wallaroo during Term 4. We had Whole School Mass to launch this celebrating our 'Who is my Neighbour' theme and final term of the year together. Student Leaders performed a role play for the Gospel of the Good Samaritan. The Reception/Year 1 Class performed a song at the end of Mass where Student Leaders handed out love heart gifts with a message to go and do likewise just as Jesus has taught us in the Gospel reading. Fr Chris ran a Q&A pretending to be characters from the Good Samaritan for his Homily, which was engaging and insightful for all.



Advent was celebrated over four weeks leading into the school holidays with the Three Wise Men. Each class had the chance of finding the Wise Men and their messages and gifts. This was a fun way to learn about the coming of Jesus at Christmas and the journey of the Three Wise Men.



We cannot forget the generous donations that went towards our St Vincent de Paul Christmas Appeal. The 4/5 and 5/6 Classes did a great job writing a play to perform to the school displaying what happens to all of our donations in our local community.



We finished our year with a Whole School Thanksgiving Mass in our Star of the Sea Church. We blessed, thanked and farewelled staff and students with prayers, songs and liturgical dances. A perfect way to finish our year of loving our neighbours as God loves us.

Religious Education Curriculum

This year we launched our new Crossways Curriculum and Made in the Image of God (MITIOG) Program. Staff had training in both of these areas, which assisted and enriched their lesson planning and implementation.

Thank You

A massive thank you to all the staff, students, parents and school community for getting involved and supporting all of our Catholic Identity events and traditions. This is the core of our school and what helps to bring our community together.

Sheridan Bonney

APRIM

St Mary MacKillop School, 2022

Presented by Francesca Tully

REC

St Mary MacKillop School, 2023



St Mary MacKillop School

2023 Annual General Meeting

Tuesday, 21st March 2023 at 7.00pm

MIDDLE SCHOOL REPORT

2022 marked a historic occasion as we welcomed the first group of students to commence Secondary Schooling at St. Mary MacKillop School in the new Sacred Heart Centre. The 7-9 Middle School has had a tremendous year in the making, filled with an abundance of learning, joy, laughter, and life-long memories made.

The Middle School began with the hiring of teacher: Masha Sudareva, ESO: Sue Wharton and Leader of Middle Years: Lisa Caffyn and 14 students (11 Year 7 students and 3 year 8 students). The set-up of curriculum was a huge task and special mention needs to be made to Melanie O'Leary (CESA Education Advisor: Middle Years) for her ongoing support with planning and connecting SMMS with the other sites adding a middle school. Sheridan Bonney also helped to create numerous resources for our middle school.

The Sacred Heart Centre was a hive of activity this year as the students learned various real-life skills. The 7-8s were involved in designing, measuring, sawing, sanding, and making wooden crosses which were blessed by Bishop Karol Kulczycki, and now feature in every space in the Sacred Heart Centre. Students also constructed birdhouses. The students also developed some serious culinary masterpieces in Food Technology. The students got busy baking a variety of food, including sweet and savoury scones, cupcakes, pizzas, pancakes, and gingerbread men, to name a few. Their skills in the kitchen didn't end there; they also worked hard to make coffees as part of their Micro-Credential course and delivered premium lattes and cappuccinos to staff and family visitors over the course of the year.

Term 1

The term began with its challenged due to Covid. The 7/8s returned to school despite many other year levels initially participating in online learning. In Term 1, SMMS held the official opening of the SHC on the 9th March where we welcomed invited guests - Mrs Nichii Mardon, Director Catholic Education Pt Pirie and Professor Denis Ralph, Chair of the South Australian Commission for Catholic Schools.

From a learning perspective, students took part in micro credentials (coffee making) and began to map out the community garden. New events javelin an discus were included in sports day for the middle year students to take part in. The students cooked pancakes for the whole school on Shrove Tuesday. Students also settled into the routine of the middle school with classrooms for different learning areas and a more rigorous learning program across subject areas. They also experienced new subjects such as PBL.

Students used the Mathsspace platform after staff took part in professional development, to enhance their learning in mathematics and allow for another means of data tracking.

Our secondary students also held a Book Club in Term 1. Students read a book of their choice and, each week, met in their Book Club groups to report and share what they had read and what their thoughts and inferences were. They concluded Book Club at the end of the Term with a summary of their book and a rating score, accompanied by some delicious snacks to nibble on whilst they discussed their literary findings.

From a set up perspective, while many purchases were made in the 2022 Christmas holidays, it was not until the building was in use that many more needs were identified. Lots of science equipment was purchased this term as well as wood tech tools and other minor admin purchases. Routines and processes were also

established for the Middle School including running on a separate timetable to the primary school which meant not taking part in Monday morning assemblies. The introduction of a pastoral care lesson and program, movement between rooms and ensuring that learning was purposeful and different from their primary experience. The middle school uniform was also designed (with student input) and introduced. Parent teacher interviews were conducted via phone due to Covid.

Term 2

From a learning perspective in term 2 Year 7/8 students enjoyed their excursion to Adelaide as they visited Parliament House, with thanks to Fraser Ellis for showing them around. They also visited the Mary MacKillop Museum and learnt more about our patron Saint, Mary Mackillop. A visit to the High Street Cafe was a lot of fun, where the students had a delicious lunch and furthered their knowledge about coffee making, with thanks to Mr Beech.

Students worked hard to organise a Reconciliation Week Fundraising stall. The students created their products for the stall, which included: cupcakes made in Food Technology, lolly bags, jellies, frog in ponds, and sewed drawstring bags. Many of the items were purple in recognition of the official colour of National Sorry Day. The stall was sold-out entirely in the first 15 mins of recess! The students proudly raised a total of \$300 to donate to the Mira Wiru Foundation- a charity that donates fresh fruit and vegetables to remote Indigenous communities in Australia. The class also showcased their Water Advocacy projects they have been working on in HASS at their Expo. They had some excellent initiatives, including an interactive VR experience, a homemade water filter, an informative quiz, a fundraiser event to raise money for a charity, a water bottle challenge to raise awareness about the amount of water young girls in Niger carry every day, informational pamphlets, posters, and PowerPoints!

The students took part in a Headspace program and a parent evening was also offered focusing on the mental health and wellbeing of adolescents.

Staff completed PD in the Become Ed program which is a program designed to teach students about future careers and opportunities. Participation in this program has been subsidized by CESA.

Additional equipment continued to be purchased on a needs basis. Support was sought from CESA to get our 3D printer up and running. Connection with St Joseph's Clare and Peterborough continued as all the Middle Leaders discussed issues and sought opinions from one another.

The Middle School was part of an extensive Work Health and Safety audit which saw a number of items brought up which needed to be addressed. A big thank you to Julia Hammill (BURSA and involved with the build) and Emily Donnell (SMMS WH&S coordinator) for assisting us with the paperwork.

Term 3

The Year 7/8s travelled to Lumination in Adelaide to take part in some learning around Augmented Reality (AR) and Virtual Reality (VR) and learned more about the STEM XR Challenge they were participating in. This opportunity was heavily subsidized by CESA. In this project, students selected real-world issues related to sustainability and used a design thinking framework to develop ideas and design solutions. Students explored CoSpace and Tinkercad and learned how to use these programs. They also had the opportunity to travel to St Joseph's Peterborough to complete another training with the staff from Lumination. Congratulations to Mia and Chelsea for winning the state-wide competition.

The middle school students were heavily involved in the school dance concert 'Nemo's Neighbours' which performed 2 shows.

The Oguard learning platform was introduced to support students with safety learning in Wood Technology.

Sue and Lisa took part in a chemical handling course as the chemicals required in secondary science require risk assessments which involve the proper storage, labelling, handling and disposal.

The final building defects meeting and signoff for the building was undertaken this term where a number of items still needing addressing were flagged with the architect.

The middle school was part of a SEQTA reporting pilot project where Lisa Caffyn was part of PD. Marks books were set up and the report format was decided upon.

Term 4

The Year 7/8s visited Mylor Adventure Camp in Week 4, Term 4, as their first Middle School camp experience. We all had a wonderful time participating in many different activities, creating lifelong memories, and having lots of laughs. Our first day included archery, a very wet challenge obstacle course, followed by a scenic night walk packed with hide-and-seek games. The next day, full of energy, the students tried their hand at rock climbing on the bouldering walls, various team-building exercises, and raft-making. After a big day of fresh air and exercising, we ended the evening with roasted bonfire marshmallows and homemade damper. On the third and final day of camp, the students bravely conquered the giant swing- a 15-metre drop that sent students swinging through the air, secured safely with a harness. For many, this was the highlight of their trip despite being initially apprehensive about it. Our last activity to wind down from the week's events was fishing and yabbing at the Onkaparinga River.

The students took part in the SMMS Twilight Markets as part of their Business and Economics unit where each group had to create a small business. Their stalls were a huge success on the night.

The Middle School reporting process was completed using SEQTA along with support from Deborah Kroeger from CESA. These were generated with minimal issues.

Numerous sporting opportunities were offered to our middle school students over the course of the year including Interschool athletics (term 1) which was unfortunately cancelled due to Covid restrictions, 7/8 Basketball Carnival in Minlaton which a number of our students participated. Our boys played in a SMMS team and our girls joined with Moonta and the Football carnival at Maitland where our boys joined with Ardrossan.

Overall, it has been a huge year, and the students have shown great determination, hard work, and pride in their learning- both in the classroom and outside of it.

Lisa Caffyn

Middle Years Leader

St Mary MacKillop School, 2022



2023 Annual General Meeting

Tuesday 21st March 7.00pm

WORK HEALTH AND SAFETY REPORT

During 2022 we were pleased to have Karen Westlake as WHS Officer in Term 1 and Emily Donnell returned to the position in Term 2.

St Mary MacKillop School endeavours to comply with all WHS obligations which are monitored by Catholic Church Insurances. The aim is to minimise the risk of injury to all workers and other persons in the organisation's worksite by ensuring that the Work, Health and Safety and Injury Management system is implemented, monitored, reviewed and continually improved. All Policies and Procedures listed in the Catholic Education Safety Manual are reviewed each year. The reviews can be scheduled to be completed on a monthly, quarterly or yearly basis, dependant on the policy. Catholic Church Insurances have a system which lists all items for review on a rotating calendar. The system is thorough, ensuring all procedures have to be completed.

This year the Emergency Management and Disaster Recovery Plan was developed and implemented at our site. The Emergency Management and Disaster Recovery Plan will be reviewed on an annual basis. It provides the framework around recovery from a major disaster.

A Working With Children check is required to be completed by all employees, volunteers, contractors, work experience students aged over 14 years and other workplace participants in our school prior to commencement at our school. A Working With Children check is valid for five years. Working With Children Checks already held by individuals are accepted and are associated with the school. The school absorbs the cost of the checks for staff and volunteers. The Catholic Education Office enforces this practice, and our school undertakes regular audits for correct working with children check requirements.

A WHS Induction is completed when new staff, volunteers or contractors commence at school, usually on the day of commencement. The induction, which is role relevant, informs of their WHS responsibilities, emergency procedures and first aid information. Staff and contractors are inducted individually. Staff, Volunteers and contractors are required to be re-inducted every five years. Ms Michelle Miller conducted two volunteer induction sessions during 2022.

A Training Needs Analysis Register for staff is continually updated throughout the year to verify all employees are up to date with training. Training completed by staff this year includes Work Health Safety for Officers, Senior First Aid, CPR First Aid, Information Security Awareness, Mental Health in the Workplace, Behaviour Support Strategies, 7-hour and 3 hour Responding to Risks of Harm, Abuse and Neglect, Emergency Evacuations and Lock-Ins. Some training is now completed online through the SALT program from Catholic Education South Australia allowing staff a semester to complete the required modules.

Each term an emergency drill is performed by the whole school. This alternates between an Evacuation or a Lock In. New evacuation maps were designed to include the Sacred Heart Centre (7-9 building). Evacuation maps are located at all room/area exit doors. The practice drills are completed to ensure our procedures are safe and efficient, and also prepare the children if an incident was to arise. Fire Wardens for 2022 were Paul Northeast, Sue Wharton, Heather Griffiths and Lisa Cooper.

All staff and visitors to the school are required to sign in using the SINE system when arriving and sign out when leaving. This assists the school if there is an evacuation or lock in, advising who is on school grounds.

Risk Assessments are completed by staff on tasks performed at school eg excursions, camps, experiments, grounds and maintenance work etc, to ensure safe practice procedures are adhered to. If any hazards are identified, controls are put in place to minimize any risk.

Workplace Safety Inspections are conducted in Terms 2 and 4. Each classroom/area completes an inspection and any issues identified are placed on a Hazard Register for immediate attention. If a hazard is reported outside of the inspections, they also are actioned immediately.

St Mary MacKillop School is committed to following safe practices in the workplace and the school environment with the whole school community contributing to this.

Emily Donnell

WHS Coordinator

St Mary MacKillop School, 2022



2023 Annual General Meeting

Tuesday 21st March, 7.00pm

OSHC / VACATION CARE REPORT

Our service was in high demand throughout 2022. Generally, between 8 to 24 students would attend OSHC each afternoon.

Children attending Pre-School also attend OSHC. Staff collect the children from Wallaroo Pre-school using the school bus to transport them back.

Once again, feedback both through personal conversation and feedback gathered through surveys indicated strong and positive support for the way the service is run and the types of activities and interactions the students have with our staff.

Programming and planning are a significant part of our work. Each week, activities are planned generally chosen by the students or involving significant celebration days. Students are involved in all the planning including the menu and food choices at our OSHC and Vacation care program, Children also participate in cooking activities to make afternoon snack. Our Program is run through Early Works which allows families to view our program and their children's profiles which includes, learning stories, photos and more.

The OSHC garden has proved particularly popular with the students. They love looking after the garden Planting seeds when seasons change and checking vegetables/herbs day to day as they grow. This has grown a great sense of ownership and care for creation and staff have regularly spoken about the environmental and sustainability benefits of growing your own produce. Students have also been helping to look after the chickens and collect the eggs and sell them in the school holidays to families to help by more chicken feed.

We farewelled Alex Wehr in Term 1, Tallara Miller at the end of Term 2 and Clare Owen in Term 3. We welcomed Alain Mattin at the beginning of Term 3 and Tamika King to OSHC at the end of Term 3.

We acknowledge the great work of our staff in creating and maintaining an excellent OSHC program and providing a very positive and high-quality service for the families of our school.

Overall, it was an extremely busy, successful and rewarding year at OSHC and we look forward to another one ahead this year.

Lisa Cooper

Director OSHC / Vacation Care

St Mary MacKillop School, 2022



St Mary MacKillop School

2023 Annual General Meeting

Tuesday 21st March, 7.00pm

P & F REPORT

The Parents and Friends Committee aims to offer school families involvement in 'fun-raising' activities.

Fundraising and community activities that were run included: Sports Day Trading Tables and drinks, Subway Lunches, Friday Lunches, Easter Raffle, Twilight Markets and Christmas Raffle. Thank you to everyone in our school and wider community who supported all these events and activities.

Our Twilight Market was our major event for the year. The event aimed to provide families and the wider community with a fun social event and to bring the wider community into our beautiful school. The weather proved to be difficult on the day with the event being moved indoors to protect our stall holders. Crowds flocked to the event, enjoying browsing local stalls, looking around our school and having a picnic on the grounds. Our inaugural market was a success with stall holders and attendees providing positive feedback. Thanks to our sub-committee for their amazing organising of this event. The team consisted of Danielle Chapman, Sarah Clifford, Alicia Wall, Emma Nelson, Felicity Schulz, Katie Crawford and Emily Donnell.

The Parents and Friends contributed to the following:

- Literacy School Start Buddy kits for Reception students
- \$460 to subsidise the cost of the Senior School Camp
- \$20,000 contributed to the School Board to be put towards school projects as determined by the Board

As of the end of November 2022 our finance report showed that we had a net profit of just over \$22000. We look forward to finalising this at the 2023 AGM.

Thank you to outgoing committee members: President Danielle Chapman, Vice President Kelly Richardson and Committee Members Samantha Iveson, Jane Owen and Alison Ryan.

Thank you to Taya Dennis who has been our Friday Lunch Coordinator in 2022. Also thank you to the many volunteers who helped out with the lunches every Friday; we would not be able to continue to provide our Lunches without you. Our Friday Lunches had raised (as of the end of November 2022), just over \$13000. You can see that this is a wonderful fundraiser for our school, while providing such an appreciated service for our school. Therefore, we are thankful for our volunteers and encourage everyone to help out when you can.

Congratulations to Katie Crawford who was awarded the Rowan Ramsey Community Award. Katie has served on both the P & F and School Board and is currently treasurer of the School Board. Over eight years, Katie has attended meetings, presented the Finance reports, helped with organisation and running of school events, helped out with various classroom activities and excursions. Katie has been tireless and generous in her commitment and positive support of our school. Thank you Katie.

We finished and celebrated our year with a lovely meal at The Bellagio restaurant along with the School Board members in December.

Emily Donnell

On behalf of P & F committee

St Mary MacKillop School, 2022